

Millburn School District 24

BOARD OF EDUCATION  
REGULAR BOARD MEETING  
MINUTES of May 21, 2018

BOARD MEMBERS PRESENT

Carissa Casbon LaTourette, President  
Casandra Slade, Vice President  
Jim Guziak, Secretary  
Denise Ide, Member  
Irshad Khan, Member  
Brendan Murphy, Member  
Maggie Wentzell, Member

BOARD CLERK

Bernadette Hanna

ADMINISTRATION PRESENT

Jason Lind, Superintendent of Schools  
Stephen Johns, Business Manager/CSBO  
Elizabeth Keefe, Director of Special Services  
Bennett Walshire, Principal, MES

TREASURER

Gary White

VISITORS

Anne-Marie Maier	Rachel Hanson
Jessica Cabalquinto	Kirsten Deacetis
Kelly Gregori	Lisa Anderson
Mary Grom	Brigid Tuley
Jodi Laughman	Lisa Jazo
Carol McGill	Teri Engler
	Dawn Hinkle

The Regular Board of Education Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Middle School, was called to order at 7:00 p.m. by President Carissa Casbon LaTourette. Roll call was taken with the following Board Members in attendance: Carissa Casbon LaTourette, Jim Guziak, Denise Ide, Irshad Khan, Brendan Murphy, Maggie Wentzell. Absent: Casandra Slade.

**PUBLIC COMMENT**

There were no public comments.

**ADDITION of DISCUSSION ITEMS**

There was no addition of discussion items.

**PRESENTATIONS**

Student Presentation

Eighth grade student River Alverio presented to the Board. River participated in his Individualized Education Program meeting for his entrance into high school with a PowerPoint. It was so well done that he was asked to present it to the Board of Education. River spoke on many topics – what he has learned, how he has learned, and what he hopes to become. Several of his teachers were in attendance to support him. River was thanked for his impressive presentation.

Elementary ELA Pilot

The current reading series is ten years old. The committee surveyed area districts and they reviewed two other programs.

Teachers piloted American Reading Company (ARC) Core for K-5 ELA. There are two components – curriculum and assessments. The program contains yearlong scope and sequence and aligns to state and national standards. The Independent Reading Level Assessment (IRLA) provides assessments for grades K-5. The current Development Reading Assessment (DRA) that is used only goes to grade two.

It was noted that Casandra Slade entered the meeting at 7:38 p.m.

It was noted that Irshad Khan left the meeting at 8:17 p.m.

It was noted that Irshad Khan returned to the meeting at 8:27 p.m.

During the Board's discussion, three concerns were raised: integration with iPads, a way to evaluate the program, and the cost.

## **ACTION ITEMS**

### Elementary ELA Pilot – ARC Core

A motion was made by Denise Ide, with a second by Irshad Khan, to approve the purchase of ARC Core for the K-5 ELA curriculum. On a roll call vote, the following Board members voted Aye: Carissa Casbon LaTourette, Denise Ide, Irshad Khan, Brendan Murphy, Casandra Slade, Maggie Wentzell. Jim Guziak voted present. Nays: none. Absent: none. The motion passed.

### Elementary Independent Reading Level Assessment (IRLA)

A motion was made by Denise Ide, with a second by Brendan Murphy, to approve the purchase of the IRLA as the reading level assessment component for grades K-5. On a roll call vote the following Board members voted Aye: Jim Guziak, Denise Ide, Irshad Khan, Brendan Murphy, Casandra Slade, Maggie Wentzell, Carissa Casbon LaTourette. Nays: none. Absent: none. The motion passed.

### Elementary Science Curriculum

A motion was made by Denise Ide, with a second by Irshad Khan, to approve Mystery Science as the elementary science curriculum. On a roll call vote, the following Board members voted Aye: Denise Ide, Irshad Khan, Brendan Murphy, Casandra Slade, Maggie Wentzell, Carissa Casbon LaTourette, Jim Guziak. Nays: none. Absent: none. The motion passed.

### Spectrum Lease Renewal

A motion was made by Brendan Murphy, with a second by Denise Ide, to approve the renewal of the Spectrum Lease for the 2018-19 school year. On a roll call vote the following Board members voted Aye: Irshad Khan, Brendan Murphy, Casandra Slade, Maggie Wentzell, Carissa Casbon LaTourette, Jim Guziak, Denise Ide. Nays: none. Absent: none. The motion passed.

### Red Apple Academy License Agreement

A motion was made by Brendan Murphy, with a second by Denise Ide, to approve the license agreement with Red Apple Academy for the 2018-19 school year. On a roll call vote the following Board members voted Aye: Brendan Murphy, Casandra Slade, Maggie Wentzell, Carissa Casbon LaTourette, Jim Guziak, Denise Ide, Irshad Khan. Nays: none. Absent: none. The motion passed.

### Auditor – Eder, Casella & Company

A motion was made by Casandra Slade, with a second by Brendan Murphy, to approve the FY18 audit agreement for \$13,900 with Eder, Casella & Company. On a roll call vote the following Board members voted Aye: Casandra Slade, Maggie Wentzell, Carissa Casbon LaTourette, Jim Guziak, Denise Ide, Irshad Khan, Brendan Murphy. Nays: none. Absent: none. The motion passed.

### Contract for Joanne Rathunde, Director of Technology

A motion was made by Brendan Murphy, with a second by Denise Ide, to approve the contract with Joanne Rathunde, Director of Technology. On a roll call vote the following Board members voted Aye: Maggie Wentzell, Carissa Casbon LaTourette, Jim Guziak, Denise Ide, Irshad Khan, Brendan Murphy, Casandra Slade. Nays: none. Absent: none. The motion passed.



### Consent Agenda

It was requested that two items be removed from the Consent Agenda for further discussion Meal Pricing for 2018-19 School Year (requested by Dr. Wentzell) and Personnel Report (requested by Ms. Slade).

A motion was made by Denise Ide, with a second by Brendan Murphy, to approve the remaining items on the Consent Agenda as presented. On a roll call vote the following board members voted Aye: Carissa Casbon LaTourette, Jim Guziak, Denise Ide, Irshad Khan, Brendan Murphy, Casandra Slade, Maggie Wentzell. Nays: none. Absent: none. The motion passed.

The Consent Agenda included:

- Approval of Minutes – Regular and Closed Session of April 23, 2018, Committee of the Whole and Closed Session of May 14, 2018
- Treasurer's Report
- Bill Approval and Payment Authorization
- Activity Account
- Appointments
  - Depository (currently State Bank of the Lakes)
  - Treasurer (currently Gary White)
  - Legal Counsel (currently Hodges, Loizzi, Eisenhammer, Rodick & Kohn-HLERK)
  - Publisher for Legal Notices (currently Daily Herald)
  - Architect of Record (currently WOLD-Ruck/Pate)
  - Board Clerk (currently Bernadette Hanna)
- BOE Meeting Dates for 2018-19 School Year
- Arbor Management, Inc. Renewal
- Lake County Regional Office of Education Membership for 2018-19 School Year \$3,209.
- IASB Annual Dues for the 2018-19 School Year \$4,713.
- Legal Notice for Public Hearing for Inter-Fund Transfers

### Meal Pricing for 2018-19

Dr. Johns explained that the bid last year for a food service provider was won by the same vendor, Arbor Management. Meal pricing is dictated by the federal government resulting in an increase of five cents.

A motion was made by Denise Ide, with a second by Brendan Murphy, to approve the Meal Pricing for 2018-19 school year. On a roll call vote the following board members voted Aye: Jim Guziak, Denise Ide, Irshad Khan, Brendan Murphy, Casandra Slade, Maggie Wentzell, Carissa Casbon LaTourette. Nays: none. Absent: none. The motion passed.

### Personnel Report

Ms. Slade noted that three teachers are to be hired. She asked about diversity – how did the district reach out to try to connect with diverse community. Dr. Lind reported that we advertised through a connection at Northeastern University as well as K12 JobSpot through our application program. There was further discussion about alternate ways to seek out diverse applicants, such as other colleges/universities outside of Illinois.

### EMPLOY effective 8/21/201 for the 2018-19 SY:

Courtney Ward – 1.0 FTE 5<sup>th</sup> Grade Teacher  
 Gianna Heelan – 1.0 FTE 4<sup>th</sup> Grade Teacher, *pending licensing*  
 Mary Pursche – 1.0 FTE 1<sup>st</sup> Grade Teacher

### SUMMER HELP:

Emily Smith (re-employ)  
 Larry Souder (current employee)  
 Dawn Swindle (current employee)  
 Gerald Wescott (current employee)  
 Colin Shannon (new hire)

A motion was made by Casandra Slade, with a second by Denise Ide, to approve the Personnel Report as presented. On a roll call vote the following board members voted Aye: Denise Ide, Irshad Khan, Brendan Murphy, Casandra Slade, Maggie Wentzell, Carissa Casbon LaTourette, Jim Guziak. Nays: none. Absent: none. The motion passed.

## **INFORMATION and DISCUSSION**

None.

## **FUTURE AGENDA ITEMS**

- Security Overview – Bus/Building Cameras
- Superintendent Goals
- Equity Goal
- Updated Annual Impact Agreement with Cottonwood Estates
- Public Hearing for Inter-Fund Transfers (June 18 BOE)
- iPad Academy for Parents
- IQWST Science Update
- Newsela Presentation
- Prevailing Wage Resolution
- Semi-Annual Review of Closed Executive Session Minutes
- Destruction of Audio Tapes from Executive Session Minutes older than 18 Months Old

## **BOARD REPORT**

Dr. Wentzell shared that she screened a movie with college students that was very powerful. "Finding Samuel Lowe" is a movie about identity and the importance of roots.

Ms. Casbon LaTourette shared some information about the seminar she attended about the structural financial problems in Illinois. The state has the lowest bond rate in the nation. Pensions are only funded at 45%; the national average is 60%. A grand plan is needed to solve the state problems.

Ms. Casbon LaTourette and Ms. Ide both had individual IDIs with Dr. Hancock. Ms. Ide said it was informative and she looks forward to the next steps.

## **SUPERINTENDENT REPORT**

Dr. Lind invited any Board member who would like to attend the Wellness Committee meeting which will be held on Thursday, May 31 from 3:30-4:30.

## **BUSINESS OFFICE REPORT**

Dr. Johns informed the Board:

- He will be looking at an automated lunch system. There are about four or five major systems.
- Buses were inspected by the state; one was taken out of service due to a check engine light coming on.
- Insurance – CLIC property insurance is increasing.
- Workers' Compensation cost is reduced by 3%
- Solution for filtering out sediment in the MES water system will cost about \$8,000; won't be repaired until July after Extended School Year is over.
- Rooftop air conditioning unit at MMS is failing; covers the office area and will be replaced this summer.
- School Bus Survey – 6 out of 19 buses had someone go through the stop arm. This was a one-day survey that bus drivers were asked to do on May 9.

**CLOSED SESSION**

A motion was made by Brendan Murphy, with a second by Casandra Slade, to enter into Closed Session for the following purpose:

To consider the appointment, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

On a roll call vote the following board members voted Aye: Irshad Khan, Brendan Murphy, Casandra Slade, Maggie Wentzell, Carissa Casbon LaTourette, Jim Guziak, Denise Ide. Nays: none. Absent: none. The motion passed and the board entered Closed Session at 9:22 p.m.

It was noted that all visitors exited the meeting at this time.

**RETURN TO OPEN SESSION**

A motion was made by Brendan Murphy, with a second by Casandra Slade, to return to Open Session. On a voice vote all Board Members voted Aye. Nays: none. Absent: none. The board returned to Open Session at 10:45 p.m.

**ADJOURNMENT**

There being no further business, a motion was made by Casandra Slade, with a second by Irshad Khan, to adjourn the Regular Board Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed. The Regular Meeting adjourned at 10:45 p.m.

Board of Education  
Millburn School District 24  
Lake County, Illinois

By:  \_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary

Date: July 16, 2018